



**Form PT-1**  
**Evaluation Summary Form**  
**Part-Time Faculty**

This Evaluation Summary is intended to summarize the evaluator(s) best professional perception of the total contribution of the part-time faculty member. As such it must represent the total impression of the part-time faculty member's performance of their assignment(s), professional responsibilities, and professional growth. This is obtained through direct observations, impressions gained through student evaluations, opinions professionally expressed by a reasonable number of colleagues, and observed or reliably reported professional behavior. Evaluation should be in relation to facilitating student success and providing a suitable learning environment. This should be in accordance with the concepts outlined in Article 11 of the YCAFT/District Collective Bargaining Agreement.

Name of Person Being Evaluated:	Discipline:
Assignment Type: <input type="checkbox"/> Teaching <input type="checkbox"/> Counselor <input type="checkbox"/> Librarian <input type="checkbox"/> Resource	
College: <input type="checkbox"/> Woodland Community College <input type="checkbox"/> Yuba College	

**CHECKLIST OF ENCLOSED DOCUMENTS**

<input type="checkbox"/> Complete Observation Reports	<input type="checkbox"/> Summary of Student Feedback from Sections Observed	<input type="checkbox"/> Faculty Self-Study
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**SUMMARY RANKINGS OF THE CRITERION**

(See narrative below; recommendations for improvement must be documented on a Performance Improvement Plan form for each summary "Needs Improvement" and "Unsatisfactory"):

1 – Performance of Assignment:	<input type="checkbox"/> Exemplary	<input type="checkbox"/> Meets Expectations	<input type="checkbox"/> Needs Improvement	<input type="checkbox"/> Unsatisfactory
2 – Professional Responsibilities:	<input type="checkbox"/> Exemplary	<input type="checkbox"/> Meets Expectations	<input type="checkbox"/> Needs Improvement	<input type="checkbox"/> Unsatisfactory
3 – Professional Growth:	<input type="checkbox"/> Exemplary	<input type="checkbox"/> Meets Expectations	<input type="checkbox"/> Needs Improvement	<input type="checkbox"/> Unsatisfactory
<b>Overall Ranking:</b>	<input type="checkbox"/> <b>Exemplary</b>	<input type="checkbox"/> <b>Meets Expectations</b>	<input type="checkbox"/> <b>Needs Improvement</b>	<input type="checkbox"/> <b>Unsatisfactory</b>
Supervisor's Employment Recommendation:	<input type="checkbox"/> Reemploy	<input type="checkbox"/> Do Not Reemploy		

**SYNTHESIS AND HIGHLIGHTS FROM THE NARRATIVE/PROCESS**

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**COMMITTEE SIGNATURES**

The above evaluation represents our best professional judgment:

Administrator:	Date:
Faculty Peer:	Date:

**FACULTY SIGNATURE**

I have had the opportunity to read this report and discuss it with the evaluators. I recognize that I have the right to write comments regarding this evaluation and to carry out any additional self-evaluation that I wish to include (use Form FT-5 Evaluation Exception Form).

Faculty Member:	Date:
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**REVIEW AND APPROVAL**

College VP/President Signature:	Date:
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